Facility Damage Report

Facility Owner	Date of Incident (MM/DD/YY)	Time of Incident
Location	Date of Arrival (MM/DD/YY)	Time of Arrival

Area ☐ Urban ☐ Rural

Site ☐ Private Property ☐ Road Allowance ☐ Easement/ROW/Lease ☐ Lane ☐ Other Public Property

Description & Type Of Facility Damaged

Damaged Caused By

☐ Landowner/Tenant ☐ Elec/Mech Contractor ☐ Pipeliner ☐ General Contractor
☐ Municipality ☐ Drilling Contractor ☐ House Builder ☐ Fence/Sign Contractor
☐ Gov't Dept. ☐ Sewer/Water Contractor ☐ Railway ☐ Surveyor/Engineer
☐ Utility Contractor ☐ Landscaper ☐ Irrigation District ☐ Concrete/Paving Contractor
☐ Excavator ☐ Road/Grading Contractor ☐ Indian Band ☐ Other

Company Name	Contact
Mailing Address	Phone #

Working For

Statement From Person Who Caused Damage

Signature Of Person Who Caused Damage	Signature Of Supervisor/Manager

Locate Information

Was Locate Requested?	Was Locate Done?	Was Locate Accurate?	Hand Exposed
☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No

Locate Ticket #	Date of Locate	Facility Marked By ☐ Flags ☐ Stakes ☐ Verbally ☐ Paint ☐ Maps ☐ Not Marked
Distance Of Facility To Marks	Locate Company	

Determination Of Root Cause